

Chincoteague Island Vacation Cottages Rentals, LLC

4407 Deep Hole Road Chincoteague, VA 23336

757-336-3720 800-457-6643

vacations@chincoteagueisland.com

www.chincoteagueislandvacationcottages.com

CHECK-IN: Final payment should be sent 30 days prior to your stay. Check-in will be handled at the office, 4407 Deep Hole Road beginning at 4:00 PM. If you should check-in after hours or when our office is closed, your keys will be left in a black arrival mailbox to the left of the entrance at 4 PM.

PROBLEMS after check-in: If you have any problems or questions, please contact the office on (757) 336-3720. Should anything break or get damaged during your stay, please make it known as soon as possible or you will be responsible for any damages found after you leave. Please report any problems to the office immediately.

MAXIMUM OCCUPANCY: The maximum number authorized for each cottage must not be exceeded under any circumstances. **Failure to comply will result in eviction and forfeiture of rent.**

DEPARTURE: Checkout time is by 10:00 AM, **THIS WILL BE STRICTLY ENFORCED.** For every 30 minutes past 10:00 AM, you will be charged \$50.00. Cleaning service is **NOT** included in the rent; it is therefore, essential that you leave the house clean and tidy for the next guests. After your departure, each house will be inspected for cleanliness and cleaning supplies before the next guests arrive. Cleaning services can be arranged through Vacation Cottages at an additional charge.

SECURITY DEPOSIT: A **security deposit of \$500** will be held with a credit card provided at check-in. Your card will be charged if any excess cleaning is needed and/or any damages are made to the unit. Each lost key or after-hour lockout will result in a \$25 charge.

CANCELLATION POLICY: Should you find it necessary to cancel your reservation, we will make every attempt to find a replacement booking. If we are successful, your deposit will be refunded less \$50.00. A \$40.00 charge for changing reservations after a deposit is received will be deducted from your advance deposit. A \$35.00 fee will be charged for all returned checks.

LINENS: Don't forget your sheets, pillowcases, washcloths and towels. WE HAVE AMPLE SUPPLY OF RENTAL LINENS FOR \$25.00 A SET

PLEASE SIGN & RETURN THE BELOW WITH THE BALANCE OF YOUR RENT 30 DAYS PRIOR TO YOUR ARRIVAL

NAME OF RENTER: _____

HOUSE NAME: _____

DATE OF ARRIVAL: _____

I have read and agree to the terms of rental listed on the Confirmation of Reservation sheet.

SIGNATURE: _____

PRINT OUT CONFIRMATION

***** WE HOPE THAT YOU WILL HAVE A MOST ENJOYABLE STAY *****